

**UKACM membership statement
12th May 2019**

This document details how membership of the UKACM is regulated.

1. UKACM uses membership dues to pay subscriptions to the international and European CM bodies (IACM and ECCOMAS). Each asks for annual UKACM membership lists on a calendar year basis. UKACM also uses membership dues to cover sponsorship of seminars, student conference attendance and to support UKACM representatives to attend IACM and ECCOMAS management meetings, to represent UKACM.
2. For individuals, UKACM membership gives access to discounts for IACM and ECCOMAS conferences and access to the Jiscmail mailing list.
3. UKACM funding will continue to come mainly from the annual conferences whose organisers agree to contribute to UKACM from the registration fees with £50 per registered participant. This is a requirement to host a UKACM conference
4. The following membership system will be used:
 - a) The UKACM membership year is taken from the start of the annual conference to the eve of the following conference, i.e. roughly April 1st – March 31st.
 - b) All those paying a registration fee to attend the UKACM conference in a given year are members for the ensuing membership year.
 - c) Anyone not attending the conference can pay to be an UKACM member (£50) but there will be a cut-off for membership of the start of May.
 - d) Following the conference, and having received any additional memberships from non-attendees, at the start of May UKACM sends IACM and ECCOMAS the membership list for the UKACM year.
 - e) At the same time UKACM updates the Jiscmail list or forums access to include the members only.
 - f) Members of the UKACM Executive Committee (but not the UKACM Board) may waive their subscriptions if they do not attend the conference.